

Date Policy Created: 01/08/17 Date Policy Reviewed: 01/08/2023

## **Fees & Payment Policy**

Bonding School is open term time only.

We charge £100.00 per day but invoice monthly. Your monthly fee is calculated by multiplying the number of days that your child attends per week by 48 (weeks) and divided by 12 (months).

A monthly standing order will be payable in advance adjusted for holidays.

Please ensure that standing orders are adjusted and set up to pay Bonding School on the 30th of every month:

Bonding School Nurseries Sort Code: 04-00-03 Account: 80091943

## Late Fees

To enable our business to run smoothly we ask that all standing orders are set up to pay us on the 30th of every month in advance, as manual/late payments cause a disruption to the flow of our service.

Any late payments which aren't paid in by 1pm on the 30th of each month, will incur a late fee charge of £25.00 a day.

A late fee of £1 per minute is charged if you are late to pick up your child and will be charged at the end of each month.

## Government funded EXTRA fees per day

Extra fees are payable depending on the times and the amount of days your child/ren are contracted to be with us.

Time of Day	Service	Cost
8.15am	Breakfast	£1.00
10.30am	Snack 1	50p
12.00 midday	Lunch	£2.50
3pm	Snack 2	50p
4.35pm	Dinner	£2.50
Extra 30 minutes	Extra Childcare	£5.00
Extra hour	Extra Childcare	£10.00

Extra funded fees are payable monthly in advance on the 30th of every month.

Manager / Director's signature:

Date: 01/08/2023

Parent/Carer's signature:

Date:

## Terms and conditions:

If you do not bring your child in for the day for any reason or you cancel a babysitting booking there will be no refunds made. Bonding School only make refunds if for any circumstance we have to give notice to close for the day during a time in which we would usually operate.

This would be either offered as a discount on your following invoice or returned to you on the 30th of the month approaching.

