

# Early Education Funding

## Introduction

This policy sets out how families can access government funding for 9 months – 4 years old and eligible 2 year olds in my setting. We aim to support parents in accessing funding whilst ensuring the sustainability of my business within the limitations of funding rates allocated by the local authority.

## EEF Eligibility

**3 and 4-year-old funding**-This is a universal funding which provides, within statutory conditions and this policy, up to 570 hours of free childcare a year effective from the term following the child's 3rd birthday. Funding is claimed by and paid directly to the provider from the local authority in which they are based.

**2-year-old funding**-This is an eligibility based funding which provides, within statutory conditions and this policy, up to 570 hours of free childcare a year effective from the term following the child's 2nd birthday. Applications for 2-year-old funding are made via the local authority and places can only be allocated once eligibility has been confirmed. Eligibility is confirmed by the local authority that the provider is based within and then claimed and paid directly to the provider.

## Admissions – 9-month-old funding (this will be updated shortly)

- Families may be able to access funded places as part of our delivery as set out within this document. We cannot guarantee a particular pattern of funded hours but will endeavour to allocate places where possible according to individual requirements within the sustainability of my business.
- We cannot guarantee delivery of any fully funded places (where no hours above funded hours are accessed). If a fully funded place is required please discuss availability with us on an individual basis.
- If we are able to offer a fully funded 3 and 4-year-old place, preference will be given where possible to children who have been in receipt of eligibility based on 2-year-old funding.

## Admissions

- If a fully funded 2-year-old place is required please discuss availability with us on an individual basis.
- A child accessing a fully funded place under 2-year-old funding is not guaranteed of a fully funded place under 3 and 4-year-old funding. Each case will be dealt with on an individual basis according to vacancies available. Parents will be given ..... weeks/months' notice to confirm if they can progress to a fully funded 3 and 4-year-old place.



**Delivery 3- and 4-year-old funding** PLEASE NOTE THAT FUNDING CANNOT BE FOR MORE THAN 10 HOURS A DAY OR LESS THAN 2.5 HOURS AND CANNOT BE DELIVERED BEFORE 7AM OR AFTER 7PM.

THE MAXIMUM DELIVERY IS 30 HOURS PER WEEK.

We cannot guarantee delivery of any fully funded places (where no hours above funded hours are accessed). If a fully funded place is required please discuss availability with me on an individual basis.

**Delivery 2-year old funding** PLEASE NOTE THAT FUNDING CANNOT BE FOR MORE THAN 10 HOURS A DAY OR LESS THAN 2.5 HOURS AND CANNOT BE DELIVERED BEFORE 7AM OR AFTER 7PM.

THE MAXIMUM DELIVERY IS 30 HOURS PER WEEK.

We cannot guarantee delivery of any fully funded 2-year-old places (where no hours above funded hours are accessed). If a fully funded place is required, please discuss availability with me on an individual basis.

- A child accessing a fully funded place under 2-year-old funding is not guaranteed of a fully funded place under 3 and 4-year-old funding. Each case will be dealt with an individual basis according to vacancies available. Parents will be given..... weeks/months' notice to confirm places.

**Starters and leavers**

If your child joins our childcare provision after the designated head count week your child will not be eligible for funding until the following term. In this case, you will be charged for all the hours your child attends until the beginning of the next term.

We are unable to access funding for any childcare delivered in the term your child starts school therefore all childcare will be charged at full rate according to my fee policy.

**Additional charges, Deposit and Registration Payments**

A deposit is required for any place in which hours above funded hours are being accessed; this will be charged at a pro-rata rate to the deposit required to a non-funded place.

A registration fee will be charged for any place in which hours above funded hours are being accessed.



There are also charges for snacks and all meals (Term Time Only) – please see fees policy for more information.

### Parental Declaration

In order for us to claim funding for your child I have to declare your child's name, age, date of birth and full address to the local authority.

### Queries and Complaints

If you have a query or complaint regarding the details contained within the policy please speak to us directly, If we are unable to resolve your query please contact Bromley Council.

The targeted plan will be reviewed half termly with parents and, if appropriate, the child and outside agencies. Where it is deemed not applicable for the child to attend their views and needs should be taken into consideration.

### Requests for an Education, Health and Care Needs Assessment

For a very few children the help given by the setting and additional support will not be sufficiently effective to enable the child to progress satisfactorily. It will then be necessary for the setting, in consultation with the parents and any external agencies already involved, to consider whether a statutory multi-disciplinary assessment may be appropriate. Where a request for an Education, Health and Care Needs Assessment is made to the LA, the child will have demonstrated significant cause concern and the setting will have evidence gathered throughout the stages listed above.

### Annual Review

As a result of an Education, Health and Care Needs Assessment the LA will decide whether a child needs provision through an education, Health and Care Plan. The Education, Health and Care Plan will outline the provision necessary, the name of the setting where the provision is to be made and how the needs will be met; this may be through additional support or equipment and may have a cost implication to the LA. All EHCPs are reviewed at least yearly and all those involved are invited to consider whether any amendments need to be made.

### The Local Offer

We are aware of the Local Offer and will signpost parents the information about provision that they can expect to be available across education, health and social care for children and young people in the area with SENM or disability.



## Confidentiality

We will respect parents' rights to confidentiality when supporting children with Special Needs; we will always discuss any possible referrals to other services with parents to seek their agreement before we make such referrals. All meetings with parents other than the normal parent-staff contact will take place in private.

Parents will be involved in setting all targets for their child. Targeted support will be reviewed regularly and parents will be invited to contribute to this review.

## Nursery Transfer Summary

If a child moves to another childminder, nursery or reception setting, we complete a Nursery Transfer Summary that outlines the child's achievements at our setting. This has a section which relates to Special Educational Needs and asks for the parents and child's comments.

**Manager's signature:**

**Date: 01/08/2023**

**Parent/Carer's signature:**

**Date:**

