

Early Education Funding

Introduction

This policy sets out how families can access government funding for eligible children from 9 months – 4 years old in our nursery. We aim to support parents in accessing funding whilst ensuring the sustainability of our nursery within the limitations of funding rates allocated by the local authority.

EEF Eligibility

3 and 4-year-old funding-This is a universal funding which provides, within statutory conditions and this policy, up to 570 hours of free childcare a year effective from the term following the child's 3rd birthday. Funding is claimed by and paid directly to us - the provider from the local authority.

2-year-old funding-This is an eligibility based funding which provides, within statutory conditions and this policy, up to 570 hours of free childcare a year effective from the term following the child's 2nd birthday. Applications for 2-year-old funding are made via the local authority and childcarechoices.gov.uk, and places can only be allocated once eligibility has been confirmed. Eligibility is confirmed by the local authority that we as the provider is based in.

If your child is entitled to **15 funded hours**-your child can attend for: 2 days a week from 8am-3.30pm
You can pay to top up till 6pm on a contracted basis if you wish to.

If your child is entitled to **30 funded hours**-your child can attend for: 3 days a week from 8.00am-6.00pm
OR
4 days a week from 8.00am-3.30pm

Meal fees for: 15 hours per month is £29.95

Meal fees for: 30 hours per month is £52.25

Nappy & wipes fees per month is: £10.00

Extra Curricular Donation: £50.00

You will be charged emergency fees with your nursery per day if you opt to bring in packed lunch instead for your child or your own nappies and you forget for any reason.

Check your nurseries emergency fees.



Delivery 3- and 4-year-old funding PLEASENOTE THAT FUNDING CANNOT BE FOR MORE THAN 10 HOURS A DAY OR LESS THAN 2.5 HOURS AND CANNOT BE DELIVERED BEFORE 7AM OR AFTER 7PM.

THE MAXIMUM DELIVERY IS 30 HOURS PER WEEK.

We cannot guarantee delivery of any fully funded places (where no hours above funded hours are accessed, but we will always try our best to accommodate).

Delivery 2-year old funding PLEASENOTE THAT FUNDING CANNOT BE FOR MORE THAN 10 HOURS A DAY OR LESS THAN 2.5 HOURS AND CANNOT BE DELIVERED BEFORE 7AM OR AFTER 7PM.

THE MAXIMUM DELIVERY IS 30 HOURS PER WEEK.

We cannot guarantee delivery of any fully funded places (where no hours above funded hours are accessed, but we will always try our best to accommodate).

Parental Declaration

In order for us to claim funding for your child, we have to declare your child's name, age, date of birth and full address to the local authority.

Queries and Complaints

If you have a query or complaint regarding the details contained within the policy please speak to us directly, If we are unable to resolve your query please contact the council that we claim funding for your child from.

Requests for an Education, Health and Care Needs Assessment

For a very few children the help given by the setting and additional support will not be sufficiently effective to enable the child to progress satisfactorily. It will then be necessary for the setting, in consultation with the parents and any external agencies already involved, to consider whether a statutory multi-disciplinary assessment may be appropriate. Where a request for an Education, Health and Care Needs Assessment is made to the LA, the child will have demonstrated significant cause concern and the setting will have evidence gathered throughout the stages listed above.



Annual Review

As a result of an Education, Health and Care Needs Assessment the LA will decide whether a child needs provision through an education, Health and Care Plan. The Education, Health and Care Plan will outline the provision necessary, the name of the setting where the provision is to be made and how the needs will be met; this may be through additional support or equipment and may have a cost implication to the LA. All EHCPs are reviewed at least yearly and all those involved are invited to consider whether any amendments need to be made.

The Local Offer

We are aware of the Local Offer and will signpost parents the information about provision that they can expect to be available across education, health and social care for children and young people in the area with SEN or disability.

Confidentiality

We will respect parents' rights to confidentiality when supporting children with Special Needs; we will always discuss any possible referrals to other services with parents to seek their agreement before we make such referrals. All meetings with parents other than the normal parent-staff contact will take place in private.

Parents will be involved in setting all targets for their child. Targeted support will be reviewed regularly and parents will be invited to contribute to this review.

Nursery Transfer Summary

If a child moves to another childminder, nursery or reception setting, we complete a Nursery Transfer Summary that outlines the child's achievements at our setting. This has a section which relates to Special Educational Needs and asks for the parents and child's comments.

Director's signature: Teamara Adams

Date: 30/04/2026

Parent/Carer's signature: Sign off to confirm that you have read and agree, via our full contract.

